1. We welcome the submission of articles offering practical information and ideas on construction accounting and taxation. Manuscripts for publication, and correspondence relating to them, should be sent to:

Jack Nestor, Editor
Construction Accounting and Taxation
Technica Editorial Services
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2. While the utmost care will be given all manuscripts submitted, we cannot accept responsibility for unsolicited manuscripts. Articles accepted for publication are subjected to editorial revision.

3. Articles must include a brief author bio and an Executive Summary. It is strongly suggested that articles end with a Conclusions paragraph.

4. Within your article, use many headings and subheadings to break up and emphasize your points. Type all headings flush with the left-hand margin, underline all main headings, but not secondary headings.

5. Electronic files are required for illustrations and graphs. We accept eps files and native files from Adobe Illustrator (.ai), Corel Draw (.cd), PowerPoint (.ppt), Excel (.xls), or Adobe Acrobat (.pdf). Otherwise, they should be produced in black laser-printed form. Typewritten or freehand lettering is not acceptable. All lettering must be typeset.

6. Place references, end notes, etc., at the end of the article, separate from the text. End note and reference citations should generally follow the Chicago Manual of Style. This material must also be typed double-spaced.

7. End notes (which are used in lieu of footnotes) start with “1” and continue consecutively until the end of the article. End notes should begin with a paragraph indent.

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